



OREGON TREE FARM SYSTEM

Our Values: Connectivity; Collaboration; Stewardship; Inclusivity; Gratitude
Our Mission: Empowering private landowners to manage their forests sustainably
Our Purpose: Impacting the world by making Oregon a better place one acre at a time

OTFS Board Meeting Minutes November 4, 2023

Called to Order: 2:15

Roll Call:

Present: Mike Barsotti, Dick Beers, Dave Bugni, Steve Cafferata, Wylda Cafferata, Mary Chamness, Dick Courter, Gordon Culberson, Ed Easterling, Dave Ehlers, Darren Goodding, Joe Holmberg, Kate McMichael, Jim Merzenich, Norm Michaels, Steve Vaught, Sue Zeni, Nate Agalzoff, Parks Brigman, Julie Woodward, Rick Zenn

Absent: Tom Agens, Lauren Grand

No additions or deletions were made to the agenda.

October 12, 2023 OTFS Board Meeting Minutes:

- Dave Bugni moved that the October 12, 2023 Board Meeting Minutes be approved. Steve Vaught seconded the motion. The motion passed unanimously.

Comments from the Co-Chairs: Steve and Wylda Cafferata

- If you are planning on attending the National Conference, please send your names to Steve and Wylda by November 17th.
- Board Members Expectations (page 15 of the manual) was passed out and briefly discussed. Point # 8 referring to supporting Board decisions was emphasized.

Working groups:

- Membership in each working group was reviewed as follows:
 - Certification: Steve Cafferata; Parks Brigman; Brent Hennings; Joe Holmberg; Norm Michaels; Steve Vaught
 - Communication: Kate McMichael; Mary Chamness; Mike Barsotti
 - Finance: Steve Cafferata; Sue Zeni; Dick Beers; Mike Barsotti; Dick Courter
 - Governance: Wylda Cafferata; Ed Easterling; Joe Holmberg; Dick Courter
 - Landowner Journey: Lauren Grand; Dave Ehlers; Parks Brigman

- Recognition: Dick Courter; Norm Michaels; Rick Barnes; Steve Vaught
- The Co-Chairs requested that Board Members review the Working Group Membership lists and send changes/corrections/additions to them prior to the January Board Meeting.
- Budget requests for 2024 should be in and working groups should be drafting their work plan for 2024. Please send budgets to the Co-Chairs prior to the January Board Meeting.
- Jeremy Norby has passed away. He was an active board and working group member for years. He will be missed! Steve and Wylde will send out the invitation to attend his celebration of life “party” for those who would like to attend.

Memorial Fund Report: Dick Courter

- Dick reviewed the Memorial Fund Report for OTFS, Inc. Board Meeting November 4, 2023.
- There have been 2 new donations totaling \$100 since the last report.
- Dick suggested in the future putting the word restricted behind the Memorial Funds listed in the Oregon Tree Farms Balance Sheets.

Comments from Regional Director Parks Brigman

- The National Leadership Committee requires inspections prior to the December 9th deadline. Norm has been using November 9th as the working deadline to allow time for things to be completed.
- Thank you to all the people who have done all the work needed to submit the awards.
- Insurance- there will be a webinar on the 29th to discuss insurance. Individual states will have options to pick from.

Election of 2024 Board Officers

- Chair extension to November 2024- Wylde and Steve are willing to extend their term until 2024.
- Chair Elect- Darren Goodding is willing to become the chair elect for one year and then become chair the following year.

- Dave Bugni moved that we extend the Co-Chairs position for one more year and elect Darren Goodding as Chair-Elect. Kate McMichael seconded the motion. The motion passed unanimously.

2024 Budget: Discussion & Vote: Sue Zeni

- Sue reviewed the Oregon Tree Farm System, Inc. Budget vs. Actuals: 2023 Budget- FY23 P&L as of November 2, 2023.
- Sue explained the areas that have changed between 2023 and 2024. Comments have been added to the side of some rows to help offer additional explanation.
- Overall predictions are that there will be \$15,000 more in income than expenses in 2024.
- Dave Bugni moved that the budget is accepted and that the OTFS board continues. Dave Ehler seconded the motion. The motion passed unanimously.
- Sue reviewed the Oregon Tree Farm System, Inc. Balance Sheet as of November 1, 2023.
- There was a discussion about the different options that are being considered to maximize future interest income.
- Thank you Sue for all the work on OTFS budget.

2024 Meeting Schedule and Draft Work Plan: Discussion & Vote

- The March meeting date has been moved one week later to March 21st.
- We will vote on 2024 meeting dates at our next meeting.

Meeting Adjourned at 3:00